

# Chartiers Township

2 Buccaneer Drive  
Houston, PA 15342  
(724) 745-3415  
Fax (724) 745-1744

## Street Opening Permit Application

*All applications and fees must be submitted directly to the Chartiers Township*

Date of Application: \_\_\_\_\_

### APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell (24 Hour access) \_\_\_\_\_

Email: \_\_\_\_\_

### CONTRACTOR INFORMATION

Contractor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell (24 Hour access) \_\_\_\_\_

Email: \_\_\_\_\_

Location of Excavation \_\_\_\_\_

Purpose and Description of Excavation \_\_\_\_\_

Excavation: Depth \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ Square Foot \_\_\_\_\_

Proposed Date(s) and Time(s) of Excavation \_\_\_\_\_

Proposed Completion Date \_\_\_\_\_  
(Provide completed date if work was an emergency and already been completed)

Estimated Total Project Cost \_\_\_\_\_

Permit Bond Number \_\_\_\_\_ Bond Agency \_\_\_\_\_

#### Fee Calculator:

Excavation Permit Fee: \$ 150.00

Drilling (Any number of holes) \$100.00

Total Number of Holes \_\_\_\_\_

Escrow (if required): \$1000

#### Annual Permit Option (January 1 to December 31)

Annual fee: \$1000

Escrow: \$1,000

Annual Performance Bond

Annual Maintenance Bond

**TOTAL PERMIT COST: (Initial Fee plus calculated fee per foot) \$ \_\_\_\_\_**

**ENCLOSE DIAGRAM SHOWING WORK AREA, POSITION OF OPENING SKETCH, WITH APPLICATION**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**ROAD OPENING PERMIT GUIDELINES (Fees below are current as of Jan. 2026)**

**Application Information:**

- An application will be accepted and considered administratively complete if the following materials are submitted.
  - Signed application
  - Street Opening Permit Fee:
    - \$150.00 permit fee
    - Drilling any number of holes will be \$100.00
    - Any road that has been paved within the last seven (7) years shall be bored or repaved in accordance with the Steets and Sidewalks Ordinance 300.
    - In additional to permit fees above for utility or commercial road opening permits in excess of 100 ft shall also require a \$1,000 escrow deposit to cover professional inspection fees of which any remaining balance is refunded.
  - Annual permits fees for utility work are as follows:
    - \$1,000 permit fee (January 1 to December 31)
    - \$1,000 escrow fee
    - Performance bond and maintenance bond as determined by the Township at time of application and in accordance the Ordinance 300 Streets and Sidewalks.
- Restoration must be completed in accordance with Township Ordinance No. 408. Note: bonding is required for the restoration and a 1 year maintenance bond.
- Township must be notified 48 hours prior to backfill for required inspection.

Questions or comments may be directed to [publicworks@chartierstwp.com](mailto:publicworks@chartierstwp.com) or [planning@chartierstwp.com](mailto:planning@chartierstwp.com) or by calling 724.745.3415

<b>Township Signature</b> _____	<b>Permit #</b> _____
<b>Amount Fee Paid</b> _____	
Escrow Required:      Yes                  No	Escrow Check Number _____
<b>Approved Date</b> _____	<b>Permit Expires on</b> _____
<b>CONDITIONS OF APPROVAL – TOWNSHIP USE ONLY</b>	
_____	
_____	
<b>Final Approval (Excavation/Paving Completed and Accepted)</b>	
_____	_____
<b>Public Works Supervisor</b>	<b>Final Approval Date</b>